

Memorandum

To: LOCAL AGENCY REPRESENTATIVES
STATE OF CALIFORNIA

Date: September 5, 2023

From: DEE LAM
Chief
Division of Local Assistance



Subject: **IMPLEMENTATION MEMO FOR THE 2023 CALTRANS CONSTRUCTION CONTRACT STANDARDS (CCS) FOR LOCAL PUBLIC AGENCIES (LPAs) UTILIZING CCS FOR OFF THE STATE HIGHWAY (SHS) AND ON THE NATIONAL HIGHWAY SYSTEM (NHS).**

This memorandum establishes the implementation date for the California Department of Transportation (Caltrans) CCS (2023 Standards) for projects administered by LPAs off the SHS. The 2023 Standards and its subsequent annual updates include the Standard Specifications, Standard Plans, Standard Special Provisions (SSP), and Standard Bid Items.

All local agencies using CCS for projects off the SHS, regardless of funding sources, must use the 2023 Standards for projects receiving approval, allocation, obligation, and authorization for the construction phase on or after October 31, 2023. The LPAs may request District Local Assistance Engineer (DLAE) approval for up to an additional three (3) months with reasonable justification.

Projects utilizing locally approved Standards that are both off the SHS and off the National Highway System (NHS) are exempt from this memorandum.

The 2023 Standards have been posted and are accessible [here](https://dot.ca.gov/programs/design/ccs-standard-plans-and-standardspecifications):
<<https://dot.ca.gov/programs/design/ccs-standard-plans-and-standardspecifications>>

Please contact your DLAE any questions.

C:

Brandon Larsen, District 1 Deputy Director, Division of Planning & Local Assistance
Brett Ditzler, District 2, Deputy District Director, Division of Planning & Local Assistance
Sukhvinder K Takhar, District 3, Deputy District Director, Division of Planning & Local Assistance
Celia McCuaig, District 4, Acting Deputy District Director, Division of Planning & Local Assistance

PLANNING & LOCAL ASSISTANCE DEPUTY DIRECTOR

September 5, 2023

Page 2

Brandy Rider, District 5, Deputy District Director, Division of Planning & Local Assistance

Michael Navarro, District 6, Deputy District Director, Division of Planning & Local Assistance

Paul Albert Marquez, District 7, Deputy District Director, Division of Planning & Local Assistance

Ray I. Desselle, District 8, Deputy District Director, Division of Transportation Planning

Kirsten Helton, District 9, Deputy District Director, Division of Planning & Environmental Analysis

Marlon Regisford, District 10, Deputy District Director, Division of Planning & Local Assistance

Ann Fox, District 11, Deputy District Director, Division of Planning & Local Assistance

Lan Zhou, District 12, Deputy District Director, Division of Planning & Local Assistance

District Local Assistance Engineers inbox <dlae@dot.ca.gov>

HQ Division of Local Assistance Office Chief's inbox

<DLA.Office.Chiefs@dot.ca.gov >