

Fiscal Year 2019-20 – S.B. 1 Progress Report Schedule

Semi-Annual Reports for ATP, SCCP, TCEP, LPP-Competitive and SHOPP

Approximate Timeline	July – Sept Q1	July – December March 2020	Jan – March Q3	January – June October 2020
30-day notice to implementing agencies	10-2-19	1-1-20	4-1-20	7-1-20
Last day of the reporting period	9-30-19	12-31-19	3-30-20	6-30-20
Project progress reports submitted via CalSMART due to Caltrans	10-31-19	1-31-20	4-30-20	7-31-20
Corrections due via CalSMART	11-7-19	2-7-20	5-7-20	8-7-20
Q1 & Q3 only – identify potential issues and check in with CTC staff	By 12-7-19		By 6-7-20	
2-week period for Program Coordinators to review project reports, meet with CTC staff, prepare program report and attachments		2-7 to 2-21-20		8-7 to 8-21-20
Internal meeting with Coordinators		2-20-20		by 8-19-20
Submit Program Report to SB1 Office		2-21-20		8-21-20
SB1 office prepares Overall Program Progress report		2-26-20		8-26-20
Submit complete report to CTC		2-28-20		8-28-20
Final review meeting with CTC Staff		3-4-20		by 9-11-20
Revise (if necessary) and Finalize Overall SB1 Program Progress Report		3-6-20		9-21 to 9-28-20
Remediate entire report		3-10-20		9-25-20
Submit SB1 Program Progress Report to CTC Liaison		3-13-20		9-28-20
Post on SB 1 Portal (10 days prior to meeting)		March 16, 2020		October 2, 2020
CTC Meeting		March 26, 2020		October 14-15, 2020